



SMS Notifications Service User's Guide

This document is a brief guide on how to set and use SMS-Notifications service.

Contents:

- [Service Description](#);
- [Control panel features and service settings](#);
- [Limitations and recommendations](#).

Description

The "SMS-notifications" service will render RU-CENTER clients an additional communication option with the help of SMS-messages. SMS-messages will be sent only to your mobile phone numbers specified in the settings. The phone numbers listed in mail lists will not be available for public and search services.

With the "SMS-notifications" service you will have another option of receiving the desired information from RU-CENTER in the form of sms-messages in due time. The "SMS-notifications" service will enhance the communication with RU-CENTER and minimize the risk of losing your domain name and other services ordered in RU-CENTER. This option will also help avoid problems that may arise due to a potential mailbox failure. Furthermore, the timely receipt of sms-messages prompts you for immediate actions to retain control over your personal contract account (as in the case of having your mailbox hacked and all the authorization data stolen – you will receive an sms-message with notification to change the password or contact information under the contract and will be able to rapidly respond to illegal acts).

Control panel. Features.

In the Control Panel, the contract administrator may:

- Specify the mobile phone number for sms-messages;
- Change the phone number, which is already in sms-message dispatch list;
- Select the rubrics;
- Temporarily suspend the sms-notifications;
- Delete the phone number;
- Resume the suspended sms-notifications without resetting service options;
- Select the language for your sms-messages, time zone, set the convenient time interval;
- Change the service settings;
- View the archive of all sent sms-message: the time of dispatch / delivery and current status.

Control Panel. Service Settings

Subscription to SMS Notifications

"SMS-notifications" service is enabled and configured in the "Customer" control panel in the "Contract. SMS-notifications" section. Log in to your control panel on the main site page www.nic.ru. When you first click the link "SMS-notifications" you will be requested to review and agree to the "SMS-notifications" Terms of Service.

Fig. 1 The “SMS-Notifications” Terms of Service

[Contract /](#)

SMS Notifications

To invoke the service, you will have to become aware of the SMS Notification Information Service Agreement issued by RU-CENTER and grant your consent to the Rules specified therein.

SMS Notification Information Service Agreement:

1. The Customer shall agree that upon activation of the SMS Notification service, text messages will be sent to the mobile phone numbers specified by the Customer.
2. The Customer shall be liable all on her/his own, should any claims arise from any persons, who own the mobile phone numbers specified by the Customer, when adjusting the service.
3. The Contractor (RU-CENTER) shall be indemnified of any liability for failure to deliver messages to the Customer's phone, in case it is due to any reasons beyond the Contractor's control (the message has not been sent by the mobile communications operator, the phone has been out of the coverage for a long time, etc.)

I am familiar with the terms, conditions and rules of the SMS Notification Information Service Agreement of the RU-CENTER and grant my consent thereto.

[Next](#)

For the initial setting up the “SMS-notifications” service you will be required to:

- a) specify a mobile phone number in the corresponding field;

The phone numbers shall be listed with the international country codes. For Russia, the phone number has the following form: +7XXXXXXXXXX.

- b) Select the language of notifications;

Fig. 2. Selecting Language

[Contract /](#)

SMS Notifications

Settings

[SMS archive](#)

[? help](#)

Phone number:

(example: +7 902 1234567)

Receive SMS:

- Administrative password update
- Updating account contact data
- Service payment funds shortage
- Domain deletion from Registry
- Change of domain Administrator
- Updating service settings
- Hosting free space exhaust

- I will receive SMS-messages about new SMS rubrics

Settings:

Message language:

Time zone:

Send SMS: from

- c) Select the appropriate time zone;
- d) Set a convenient time interval for your notifications receipt;

Fig. 3. Selecting Time Zone and the Notification Interval

[Contract /](#)

SMS Notifications

Settings

SMS archive

[? help](#)

Phone number:

(example: +7 902 1234567)

Receive SMS:

- Administrative password update
- Updating account contact data
- Service payment funds shortage
- Domain deletion from Registry
- Change of domain Administrator
- Updating service settings
- Hosting free space exhaust

- I will receive SMS-messages about new SMS rubrics

Settings:

Message language:

Time zone:

Send SMS: from till

Complete configuring the service by selecting the required rubrics.

Fig.4. Selecting Notification Rubrics

Contract /
SMS Notifications

Settings

SMS archive

? help

Phone number:
 (example: +7 902 1234567)

Receive SMS:

- Administrative password update
- Updating account contact data
- Service payment funds shortage
- Domain deletion from Registry
- Change of domain Administrator
- Updating service settings
- Hosting free space exhaust

- I will receive SMS-messages about new SMS rubrics

Settings:

Message language:

Time zone:

Send SMS: from till

Press “Subscribe” to save the settings.

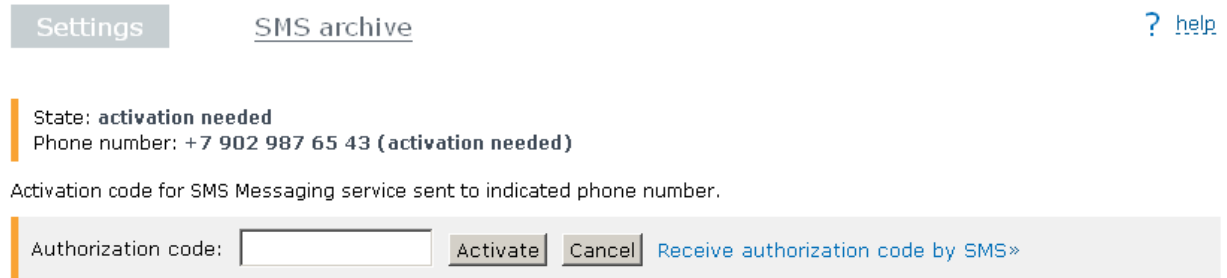
Attention! The message delivery will be launched only after you activate your phone number!

Phone Number Activation.

After pressing “Subscribe” you will receive an sms-message with the authorization code on the phone number specified in the settings.

During the activation period the “Subscription” page will be displayed as follows:

[Contract /](#)
SMS Notifications



The screenshot shows a web interface for SMS Notifications. At the top, there are two tabs: "Settings" (which is active) and "SMS archive". To the right of the "SMS archive" tab is a blue question mark icon followed by the text "help". Below the tabs, the status is "State: activation needed" and the phone number is "+7 902 987 65 43 (activation needed)". A message states: "Activation code for SMS Messaging service sent to indicated phone number." Below this, there is a form with the label "Authorization code:" followed by an empty text input field. To the right of the input field are two buttons: "Activate" and "Cancel". Further to the right is a blue link that says "Receive authorization code by SMS»".

You may delete the specified number by resuming service setup process. Therefore, press “Cancel” button.

If the automatic activation code was not received, press “Receive authorization code by SMS” to receive it.

You should type the authorization code in the appropriate field.

Press “Activate” to complete the registration procedure and launch the sms-notification with the specified phone number.

After a successful activation you will receive a confirmatory sms.

SMS Delivery Suspension

In subsequent visits, you can change all the above settings in the “Settings” section of the “SMS-notifications” service. Press "Suspend SMS" to suspend the delivery of sms-messages.

For unsubscription press “Unsubscribe”.

Fig.5. “Subscription” Page after a Successful Phone Number Activation.

[Contract /](#)

SMS Notifications

Settings

SMS archive

[? help](#)

State: **delivery activated**

Phone number: +7 902 9876543

Phone number:

(example: +7 902 1234567)

Receive SMS:

- Administrative password update
- Updating account contact data
- Service payment funds shortage
- Domain deletion from Registry
- Change of domain Administrator
- Updating service settings
- Hosting free space exhaust

- I will receive SMS-messages about new SMS rubrics

Settings:

Message language:

Time zone:

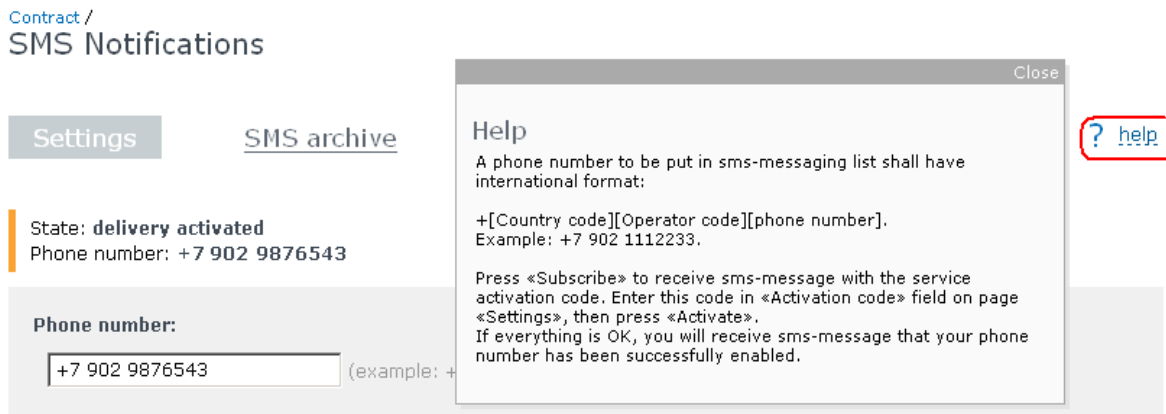
Send SMS: from till

Phone Number Change

To change the phone number just type the new one in the “Phone number” field in the “settings” section and press “Save changes” (press this button for any change in the settings).

For further details about phone number entry and activation please refer to the “Help” section.

Fig. 6. “Help” Section

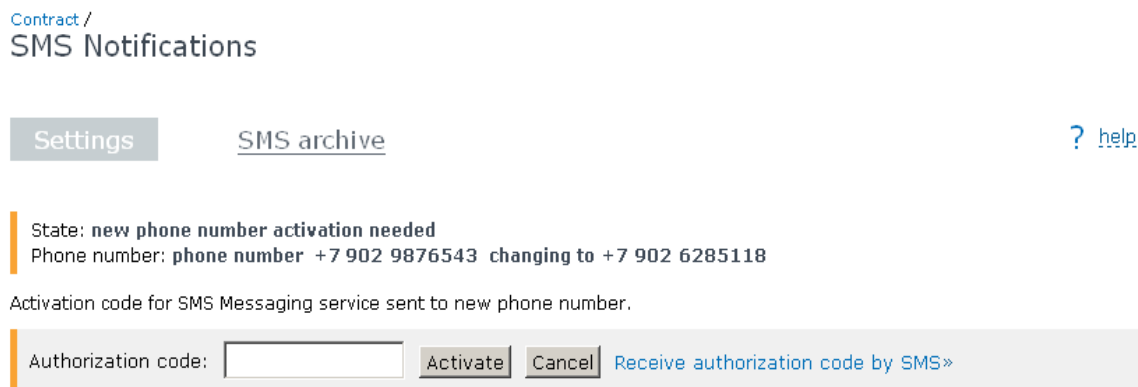


Once the changes have been saved, the authorization code is automatically sent to the new number. The sms-notifications will continue to be sent to the previous phone number until the new one is confirmed and activated in the control panel.

You may not change the settings during a phone number change process.

You may also abort phone number change process.

Fig.7. “SMS-Notifications” Section View During a Phone Number Change



SMS Archive

All messages sent under the contract are stored in the archive, where you can filter them using the following search options:

- Domain name or hosting identifier
- Delivery period
- Service type
- Current message status

Fig. 8. SMS-Archive Search Form

Search

Domain or hosting login:	<input type="text"/>
Delivery time:	<input type="text"/> - <input type="text"/> (DD.MM.YYYY)
Phone number:	<input type="text"/> (example: +7 902 1234567)
Service type:	<input type="text"/>
Current SMS status:	<input type="text"/>
Show on page:	<input type="text" value="10"/>
<input type="button" value="Search"/> <input type="button" value="Show all"/>	

You select the number of messages you want to view on the page by using “Show on page” parameter.

Limitations and Recommendations

The service has the following limitations:

- You can use only one phone number per contract to receive SMS-notifications at any given time.
- To change an inactivated phone number you should delete it in the control panel and resume a service setting procedure.
- You can request the authorization code a maximum of 10 times per day. The activation code is changed at every query, so the last authorization code is valid.
- If your contract is transferred under RU-CENTER Partner the “SMS-notification” service is suspended with all the saved settings. When the contract is transferred back from the RU-CENTER Partner to RU-CENTER sms messaging is automatically resumed.

It is therefore recommended that:

- Notifications be received about different domain names to different phone numbers, as appropriate; then you should place your orders correspondingly on different contracts in RU-CENTER and activate a different phone number for each contract.
- A new authorization code be requested without haste. The previous sms-message is likely to be in the messaging queue of your mobile operator.